

## **WAVERLEY COMMUNITY COUNCIL**

**Venue:** The meeting will be held remotely via a virtual meeting platform.      **Date:** Wednesday, 6th May, 2020  
**Time:** 7.00 p.m.

### **A G E N D A**

1. Agenda 6 May 2020 (Pages 1 - 2)



This meeting is open to the public unless the Council resolves to exclude the public for any exempt or confidential item of business. Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

**You are invited to the next meeting of Waverley Community Council which will be held virtually on Wednesday 6 May at 7pm for the purpose of transacting the following business.**

### AGENDA

	Item
1.	<b>Apologies and Reasons for Absence:</b> a) To receive apologies for absence b) To approve any reasons for absence presented to the Council.
2.	<b>Waverley Community Council Meetings</b> a) To approve the minutes of the meeting held on 4 and 31 March 2020
3.	<b>Confidential Items:</b> a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.
4.	<b>Declaration of Disclosable Pecuniary and Other Interests:</b> a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests b) To receive and decide upon requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
5.	<b>Matters Arising:</b> a) To ratify decisions made from 31 March onwards <ol style="list-style-type: none"> <li>i. Renew insurance with PEN</li> <li>ii. Agree payments as per payment sheet, incl insurance, YLCA membership, clerk's salary, website, HMRC and payroll</li> <li>iii. Letter of engagement with Internal Auditor – Voluntary Action Rotherham</li> <li>iv. To agree to move to online banking</li> <li>v. To agree to the Remote Standing Orders</li> </ol>
6.	<b>Ward Councillor Reports</b> a) Reports from RMBC Councillors (if appropriate)
	<b>Public Comments and Questions</b> <b>A period of 15 minutes will be set aside for comments or questions from members of the public to address the Waverley Councillors</b>
7.	<b>Waverley Academy</b> WCCs involvement Update from governor – Kate Stark
8.	<b>Harworth Group</b> <ul style="list-style-type: none"> <li>• Developers - back on site in the next 2 weeks</li> <li>• Next phase of the housing development               <ul style="list-style-type: none"> <li>○ submission of the earthworks planning application</li> <li>○ design code</li> </ul> </li> <li>• Large park</li> </ul>
9.	<b>PACES</b>



	Update on PACES moving to Waverley – Julie Booth
10.	<b>Waverley Garden</b> Update on progress – Stephanie Healy-Bullock
11.	<b>Well Rotherham</b> Update on projects – Kris Mckay
12.	<b>Waverley Events Team</b> Update on future events
13.	<b>Waverley Residents Association</b> Update on activities - Stephanie Healy-Bullock
14.	<b>Finance Matters:</b> a) To monitor the budget against income and expenditure b) To approve the bank reconciliation to 30 April 2020 c) To approve payment of invoices presented d) To report on progress with online banking
15.	<b>Internal Audit update</b> a) Report on finalizing Standing Orders – 19d) b) Annual review of Financial Regulations c) Review internal financial controls – is the list accurate, are we adhering to it? d) To approve end of year return
16.	<b>External meeting feedback</b> <b>Harworth Group</b> a) Update on Highfield Lane resurfacing, b) Harworth website c) post box d) Access from Catcliffe <b>RMBC – planned litter pick</b>
17.	<b>Management</b> a) To agree any training requests b) To agree a Councillor to review the weekly planning applications from the Planning Committee c) To agree the date of the WCC annual meeting in May
18.	<b>To discuss funding towards play equipment for central park</b>
19.	<b>Confidential session</b> To discuss matters relating to Clerk employment
20.	<b>To agree items on agenda for June meeting</b> a) To agree items for inclusion on the agenda of the next meeting

*R Graham*

**Rachel Graham**  
**Clerk to Waverley Community Council**  
**1 May 2020**